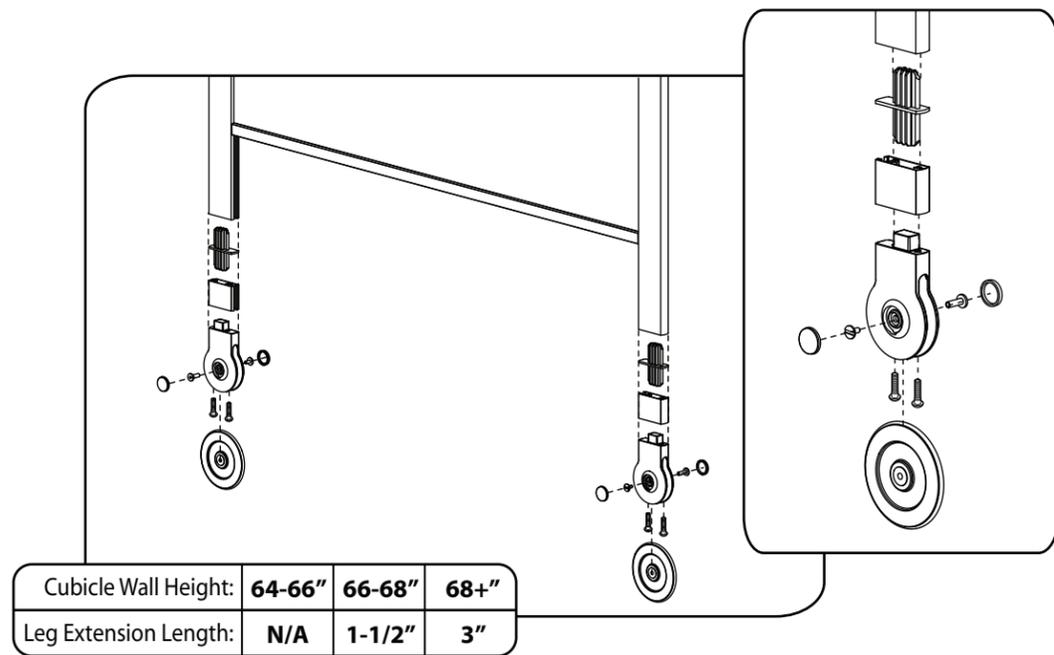
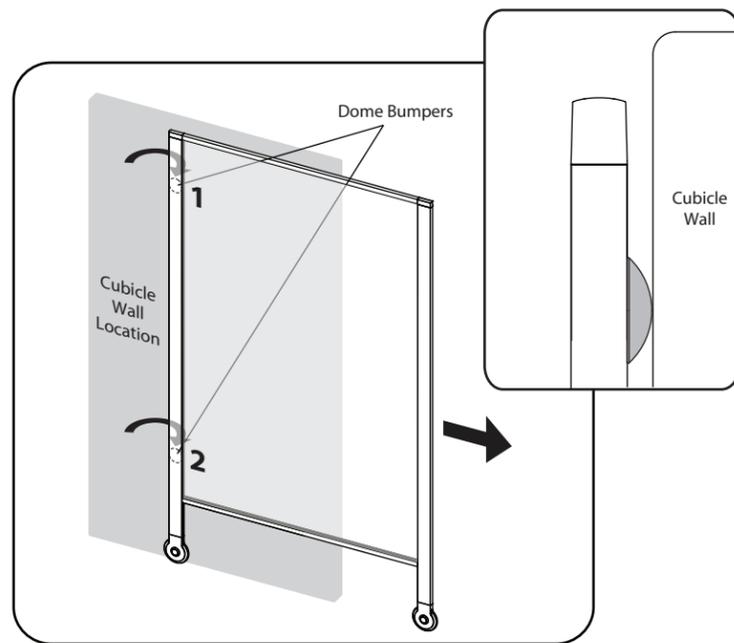


# 1 FOR OPTIONAL PRIVACY SCREEN HEIGHT ADJUSTMENT



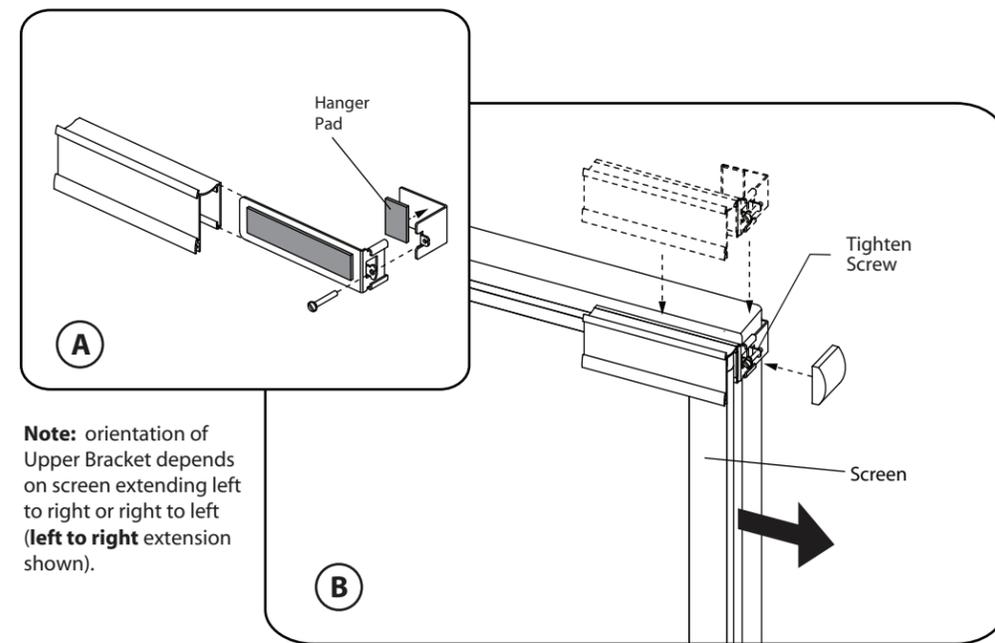
**1** For cubicle panel systems 66" and taller, attach the recommended 1-1/2" or 3" leg extensions to the privacy screen according to the chart above. Use flat head screw driver to remove front and back wheel housing caps. Remove wheels and wheel housings. Insert extension connectors into screen leg uprights. Press 1-1/2" or 3" leg extensions into extension connectors. Replace wheel housings, wheels and wheel housing caps.

# 2 ATTACH DOME BUMPERS



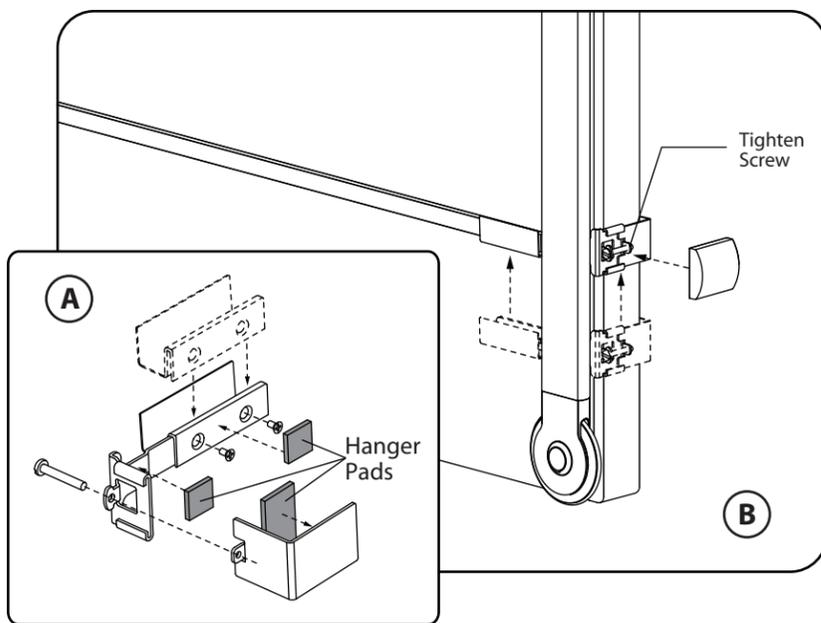
**2** Remove protective film from back of (2) dome bumpers and apply to the inside of the rear leg (see image above 1, 2).

# 3 ASSEMBLE NAMEPLATE BRACKET AND MOUNT TO CUBICLE WALL



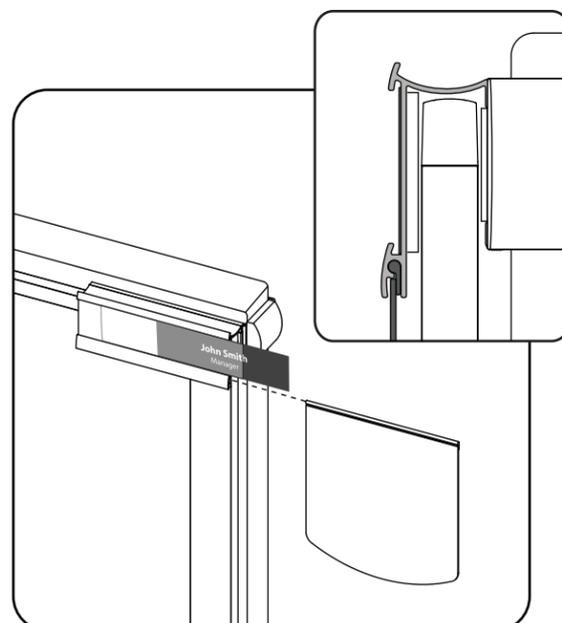
**3** (A) Slide upper bracket into inner slot of nameplate bracket. **For cubicle panels 1.25" to 2.25" thick:** insert #10-32 x 1-1/4" Screw through hole of Upper Bracket into Inner Hanger Bracket - **Small**. Do not tighten fully. **For cubicle panels 2.25" to 3.25" thick:** insert #10-32 x 1-1/4" Screw through hole of Upper Bracket into Inner Hanger Bracket - **Large**. Do not tighten fully. Remove liner from 1" x 1-1/2" hanger pad and apply to inner bracket as shown. (B) With screen against cubicle wall, slide nameplate bracket onto cubicle wall and over the top of the privacy screen. Leave a small space between bracket and top of screen. Tighten screw firmly. Snap bracket cover into place.

# 4 ASSEMBLE LOWER GUIDE AND MOUNT TO CUBICLE WALL



**4** (A) Slide Lower Guide/Stop over Lower Hanger Bracket and insert (2) #10-32 x 1/4" screws through lower guide/stop into hanger bracket. Tighten firmly. **Note:** lower guide/stop can be adjusted to align stop position of privacy screen with cubicle wall. Follow steps in 1A to attach the correct size Inner Hanger Bracket to the Lower Hanger Bracket and apply hanger pads as indicated. (B) Slide hanger bracket onto panel and position lower guide/stop so it engages the screen but does not support it. Tighten the hanger bracket screw firmly. Snap bracket cover into place.

# 5 INSERT DRY ERASE BOARD AND PRINTED NAME



**5** Slide dry erase board into bottom slot of nameplate. Print name/title on 7" W x 1.75" H sheet. Remove lens from nameplate. Insert printed name into nameplate and replace lens.

Tool Required

Phillips Screw Driver

Parts

**Premium Workstation Privacy Screen**  
Installation Instructions

ACCO Brands  
300 Tower Parkway  
Lincolnshire, IL 60069-3640  
www.quartet.com  
www.acco.com

WPS2000\_inx\_REV3