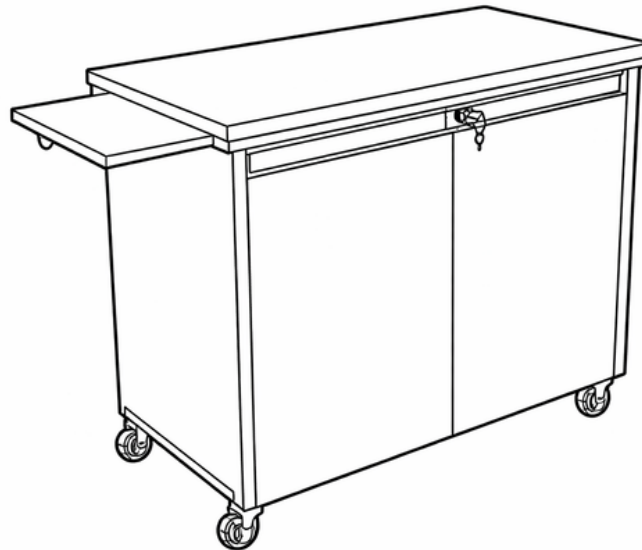




ASSEMBLY INSTRUCTIONS FOR EQUIPMENT CABINET GBC PART NUMBER 1154314



Thank you for purchasing this equipment cabinet. The cabinet can be easily assembled by following these instructions. Unpack the carton making certain to remove each part. Check all parts against the parts list on the next page. Call General Binding Corporation for replacement of any missing parts.

CAUTION

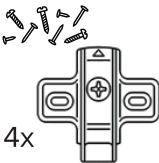
Do not place equipment on this cart should the cart appear unstable. An unstable cart may cause the equipment to fall resulting in serious bodily injury. Avoid quick stops, excessive force, power cords and uneven floor surfaces when moving the cart. Please call General Binding Corporation with any questions regarding assembly of the cabinet.



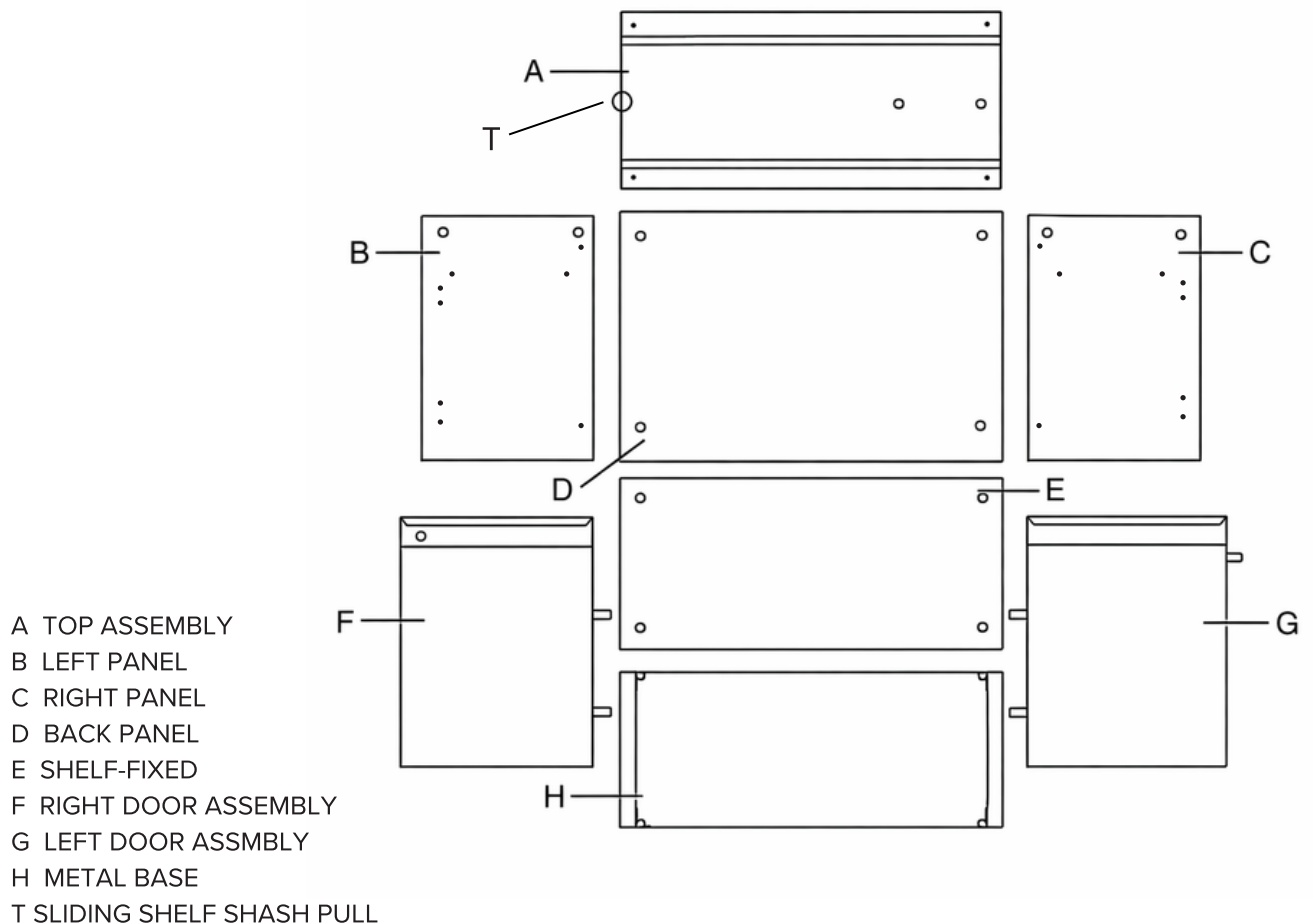
ACCO Brands
101 Bolton Ave.
Booneville, MS 33829 USA

ACCO Brands
7381 Bramalea Rd.
Mississauga, ON, L5S 1 C4

HARDWARE & PARTS LIST

 4x I	 12x J	 4x 8x K	 4x L	 12x M	 1x N
 2x O	 2x P	 2x Q	 4x R	 1x S	 1x T

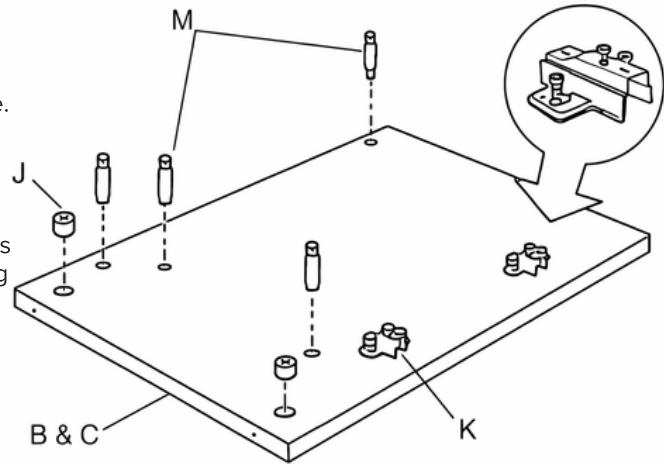
- I 4x COMBO SCREW
 J 12x CAM LOCK
 K 4x HINGE MOUNTING PLATE & 8x HINGE MOUNTING SCREWS
 L 4x HINGE (pre-attached to door)
 M 12x STEEL PIN
 N 1x LOCK (pre-attached to door)
 O 2x LOCKING GASTER
 P 2x CASTER
 Q 2x KEYS
 R 4x BUMPER
 S 1x SCREWDRIVER
 T 1x SLIDING SHELF SHASH PULL



Equipment Cabinet Assembly

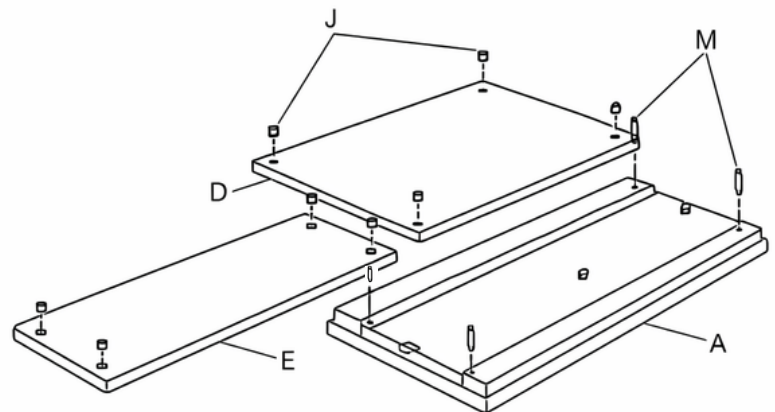
1

Assemble the Equipment Cabinet on carpet to avoid scratching. If this is not possible, you can use the box the parts came in as a work surface. (Be sure to remove all staples) Insert 2 Cam Locks (J) into each Side Panel (B & C). Next, insert 4 Steel Pins (M) into the predrilled holes, tightening until snug. Finally, attach 2 Hinge Mounting Plates (K) to the predrilled holes on each Side Panel. (The arrow on the Mounting Plate should point towards the edge of the panel).



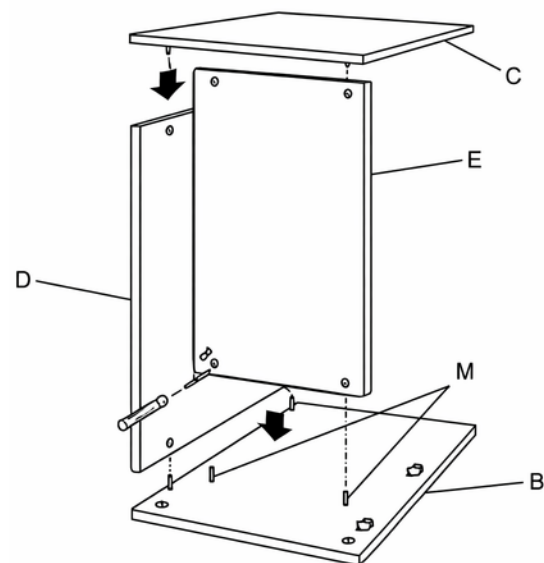
2

Prepare the Top, Back, and Shelf Panels in the same manner as Side Panels. Attach (4) Cam Locks (J) into Back (D) and Shelf (E) Panels. Insert 4 Steel Pins (M) into the underside of the Top assembly (A).



3

Assemble Side, Back, and Shelf panels as shown. First, lay the Left Hand Side (B) on the floor. Slide the Back (D) and shelf (E) Panels onto the Steel Pins of the Left Side. (Be sure the edges of the Back and Side Panels are flush). Using a Screwdriver, turn Cam Locks (J) clockwise 180° degrees to lock in place. Slide Right Hand Side onto the Back and Shelf; tighten remaining Cam Locks.

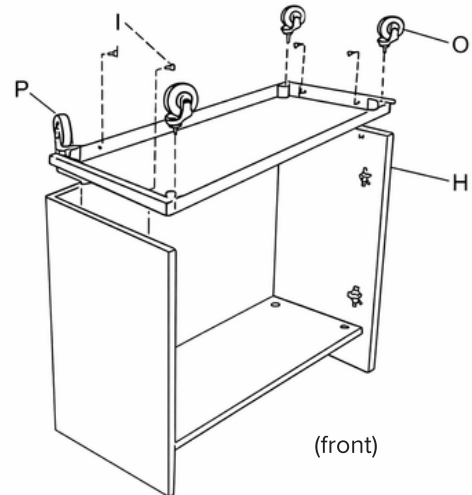


Equipment Cabinet Assembly

4

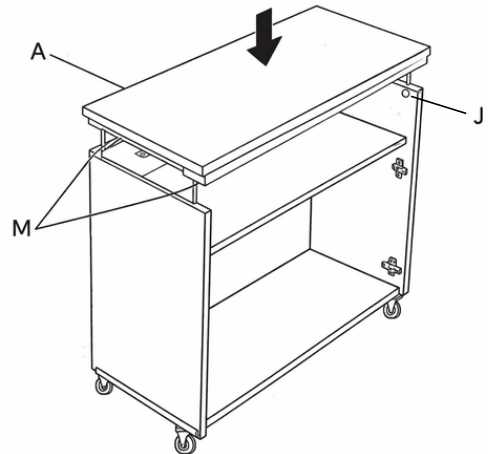
Turn Cabinet upside down (Shelf should be closer to the floor). Place Metal Base (H) onto Sides and Back of the Cabinet. (Back of the Base has lip extending outwards). Line up 2 holes in each side with holes in Metal Base (H). Insert a Combo Screw (I) in each of the 4 holes and tighten.

Insert the two Locking Casters (O), (Locking Casters should be in the front of the unit). Insert the other two Casters (P) and turn the Cabinet to upright position.



5

Place complete Top Assembly (A) onto the Cabinet with Tray opening to the desired side. Line up Steel Pins (M) with holes on the top edges of the Sides. Tighten all 4 Cam Locks (J) on the Sides. NOTE: The unit can be assembled so the Tray can be pulled out to the right or the left.



6

Next, attach Doors (F & G) to the Cabinet. First, position Door (see inset) so screw in Hinge Mounting Plate (K) can be placed through "keyhole" in Hinge (L). Secure Hinge using Slotted Screwdriver. Install one Door before proceeding with the next.

NOTE: These Door Hinges have a "snap" action to keep Doors closed.

Close Doors completely and check for alignment. Adjust if necessary. Apply (1) Clear Bumper (R) to the lower inside corner of each door as shown.

Cabinet Assembly is now complete!

